

Accounts Manager - Generalist

Location: Any Simpkins Edwards Office

About Us

Simpkins Edwards is a leading firm of Chartered Accountants, Tax Consultants and Business Advisers based in Devon with clients across the UK. Alongside traditional accounting services, we provide tax advice, detailed management accounts, and strategy meetings, to a wide range of business and individual clients. Our almost 60 years of heritage and expert team affords us strong and lasting relationships with our clients, employees, and the community we work within. Our core values of reputation, commerciality and sustainability are at the heart of every decision we make.

We foster a workplace culture built on trust, teamwork, and continuous development. We give you the tools, support, and opportunities to shape your career while helping our clients and communities succeed. We're particularly proud that this commitment to our team was recognised by the Accounting Excellence Awards, where we won Employer of the Year in 2025.

The Role and you

We're looking for a confident and capable Accounts Manager to join team. Joining the firm at Manager level, you'll work with a broad mix of clients and will take responsibility for a portfolio, providing all round accounting services and advice.

Your career path will be structured and guided, by highly respected specialists in this sector and you will have the full support and backing to progress in your career.

About You

- ACA/ ACCA qualified.
- Practice experience.
- Recent and significant experience in accounting, with working knowledge of associated tax.
- Strong interpersonal skills and ability to build rapport quickly with colleagues and clients.
- Ability to demonstrate both the technical expertise in this field along with the additional competencies in client facing, business development ability and aptitude to progress in the firm.
- Act as a lead for colleagues
- Ambition and drive for the future with business development skills and the ability to lead and motivate a team and to develop the firm's client base further in this sector.

Key Responsibilities

- To take responsibility of a portfolio of clients, providing all round accounting services and advice.
- Prepare or review year end accounts and resulting income tax or corporation tax returns.
- Control and review VAT return preparation.
- Deal with day to day client matters and liaise with a Partner on general issues and specific one off projects.
- Provide a comprehensive business advice service through client meetings and business plans.
- Manage the portfolio to ensure all deadlines are met.
- Organise and oversee the administration of the client portfolio to deal with billing and workflow.
- Market the firm and help to bring in new clients as well as promoting added value services provided by the firm.
- Supervisory role - assist with the day to day running of the department; mentor and train more junior members of the team; manage the overall workloads of the department.

If this sounds like the right opportunity for you, please submit your application via Indeed or send your CV to jobs@simpkinsedwards.co.uk

Any personal data collected during the recruitment process will be handled confidentially and in accordance with data protection legislation. Information provided will only be used for recruitment purposes and retained in line with our data retention policy.