



AUDIT AND ACCOUNTS SENIOR

Location: Any Simpkins Edwards Office – with travel to client offices for audit

Contract Type: Full-time, Permanent

Flexible Working: Hybrid options available

About Us

Simpkins Edwards is a leading firm of Chartered Accountants, Tax Consultants and Business Advisers based in Devon with clients across the UK. Alongside traditional accounting services, we provide tax advice, detailed management accounts, and strategy meetings, to a wide range of business and individual clients. Our almost 60 years of heritage and expert team affords us strong and lasting relationships with our clients, employees, and the community we work within. Our core values of reputation, commerciality and sustainability are at the heart of every decision we make.

We foster a workplace culture built on trust, teamwork, and continuous development. We give you the tools, support, and opportunities to shape your career while helping our clients and communities succeed. We're particularly proud that this commitment to our team was recognised by the Accounting Excellence Awards, where we won Employer of the Year in 2025.

About the Role

This role is ideal for someone who enjoys a varied portfolio and the opportunity to build meaningful relationships with clients. You'll be responsible for preparing annual financial statements and managing audit assignments for a range of small and medium-sized companies and charities.

You'll work closely with partners to deliver high-quality, tailored services throughout the year — not just at year-end. You'll also be actively involved in coaching junior staff, contributing to internal processes, and supporting the wider development of the firm.

Key Responsibilities

Client work:

- Prepare statutory financial statements for limited companies and charities
- Lead and complete audit assignments from planning to finalisation
- Draft clear, well-structured reports and client correspondence
- Prepare corporation tax returns for limited companies
- Build strong client relationships and provide a responsive, proactive service
- Understand your clients' wider goals and offer tailored support within regulatory boundaries
- Manage day-to-day client queries and contribute to ad hoc projects
- Deliver assignments accurately and on time, managing your own workflow and deadlines

Internal responsibilities:

- Maintain up-to-date and accurate records of job progress and billing requirements
- Review work prepared by junior team members and support their ongoing development
- Contribute to internal reporting and team updates as required

Business development:

- Represent the firm at networking events and local professional meetups
- Help grow the firm by building connections and supporting new business opportunities

We're looking for someone who is:

- ACA or ACCA qualified
- Experienced in completing audit assignments within a practice environment
- A clear communicator, both written and verbal, with excellent attention to detail
- Able to work independently and as part of a wider team
- Organised and confident managing multiple deadlines
- Comfortable mentoring junior colleagues and reviewing their work

Experience with preparing cash flow forecasts and business plans would be a bonus, but not essential.

How to Apply

If this sounds like the right fit for you, we'd love to hear from you. Please send your CV and a short covering letter to jobs@simpkinsedwards.co.uk.

Any personal data collected during the recruitment process will be handled confidentially and in accordance with data protection legislation. Information provided will only be used for recruitment purposes and retained in line with our data retention policy.